

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
JANUARY 2, 2018
AGENDA**

**Call to Order
Pledge of Allegiance
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to pay all approved and audited bills in the amount of \$_____.

Correspondence

1. Letter from Orange County Department of Health regarding the operation and inspection of the water supplies and facilities.

Discussion

1. 16 Elm Street – Eminent Domain

Privilege of the Floor

(Please limit your comments to **five (5)** minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before Speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

Motions:

Trustee Cheney's Motions:

1. **RESOLUTION** authorizing the Village of Warwick to participate in the Mid-Hudson Street Light Consortium.
2. **MOTION** to adopt the following amended resolution:

**AMENDED RESOLUTION ACCEPTING DEEDS TO THE STREETS
WITHIN THE WARWICK GROVE DEVELOPMENT.**

WHEREAS, Warwick Grove Company, LLC has constructed a residential subdivision called "Warwick Grove" within the Village of Warwick; and

WHEREAS, Warwick Grove Company, LLC has made an offer of dedication of the streets within Warwick Grove to the Village has requested that the Village accepted the deeds to the streets and assume ownership and responsibility for the streets as public roadways; and

WHEREAS, by resolution dated July 3, 2017, the Village Board accepted the deeds to the said streets; and

WHEREAS, it is now necessary to adopt an amended resolution to satisfy the requirement of the New York State Department of Transportation that additional information regarding the streets be included in the Village Board's acceptance resolution in order for the streets to be included in the Local Highway Inventory;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the Village Board's resolution of July 3, 2017 is hereby superseded and replaced by this resolution; and
2. That the streets for which the Village hereby accepts title are shown on the attached map and are described as follows:
 - (I). Hudson Street, which consists of approximately .27 miles beginning at McFarland Drive and ending at Longhouse Street;
 - (II) Cropsey Street, which consists of approximately .29 miles beginning at McFarland Drive and ending at Hudson Street;
 - (III) White Oak Street, which consists of approximately .10 miles beginning at McFarland Drive and ending at Bridges Street;
 - (IV) Bridges Street, which consists of approximately .11 miles beginning at Hudson Street and ending at White Oak Street;
 - (V) Aske Street, which consists of approximately .10 miles beginning at Hudson Street and ending at Longhouse Street;
 - (VI) Sly Street, which consists of approximately .04 miles beginning at Longhouse Street and ending at Cropsey Street;
 - (VII) Cornbury Street, which consists of approximately .083 miles beginning at Cowdrey Street and ending at Mistucky Street;

- (VIII) Mistucky Street, which consists of approximately .10 miles beginning at Cowdrey Street and ending at Cornbury Street;
- (IX) Coe Street, which consists of approximately .85 miles beginning at Cowdrey Street and ending at End Street;
- (X) Swift Street, which consists of approximately .05 miles beginning at Cropsey Street and ending at Longhouse Street;
- (XI) Longhouse Street, which consists of approximately .35 miles beginning at Aske Street and ending at Cowdrey Street;
- (XII) Road E, which consists of approximately .02 miles beginning at Hudson Street and ending at Cropsey Street;
- (XIII) Cowdrey Street, which consists of approximately .38 miles beginning at Longhouse Street and ending at Coe Street;
- (XIV) McFarland Drive, which consists of approximately .73 miles beginning at Forester Avenue and ending at End Street.

2. That the Village hereby accepts title and assumes ownership and responsibility to maintain and repair the aforesaid streets as public roadways subject to the following conditions:

- (I) That Warwick Grove Company, LLC, pays to the Village or reimburses the Village for searches of title or title policy, surveys, engineering charges and legal fees in connection with the acceptance of the aforesaid streets; and
- (II) That the acceptance of the deeds is subject to a certification from the Village Attorneys that title to the streets is vested in the Village free and clear of all title objections including, but not limited to, mortgages, assignments of rents and leases, security agreements and unpaid real property taxes, including the special transfer tax applicable to the properties within the Town of Warwick if the same applies to the deed transfers referred to above; and
- (III) That Warwick Grove Company, LLC, shall post maintenance security on the aforesaid streets in the amount of \$60,000.00 which shall be in the form of cash paid into escrow with the Village; and
- (IV) That the Village Engineer and the Public Works Supervisor shall approve the conditions of the streets; and
- (V) That Warwick Grove Company, LLC, shall provide a title insurance policy to the Village insuring to the Village that when it accepts the street by accepting the deeds to the streets, that the Village will have good and insurable title which shall be confirmed by a letter from the Village Attorneys.

_____ presented the foregoing resolution which was
seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting _____

William Lindberg, Trustee, voting _____

George McManus, Trustee, voting _____

Eileen Patterson, Trustee, voting _____

Michael Newhard, Mayor, voting _____

3. **MOTION** to release the Warwick Grove Maintenance Bond as per the recommendation of the Village Engineer and the DPW Supervisor.

Trustee Lindberg's Motions:

4. **MOTION** to grant permission to Community 2000 to use the basketball court and surrounding area in Stanley Deming Park on Saturday and Sunday, April 21 & 22, 2018 for Too Good To Toss Event from 10 a.m. to 4 p.m. both days. Completed park permit, security deposit and proof of proper insurance have all been received.

Trustee Patterson's Motions:

5. **MOTION** to appoint Joan Putnam, Janet Folino, Deborah Sattler, and Amelia Lawler as Election Inspectors, and Janet Fivehouse as an Alternate Election Inspector for the upcoming Village Election on Tuesday, March 20, 2018.
6. **MOTION** to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators, and Noel Thompson as Alternate Machine Operator for the upcoming Village Election on Tuesday, March 20, 2018.
7. **MOTION** to appoint Duane Joslyn as Machine Custodian for the upcoming Village Election on Tuesday, March 20, 2018.

DPW Supervisor's Report:

**Final Comments from the Board
Executive Session, if applicable**

Adjournment



Steven M. Neuhaus
County Executive

DEPARTMENT OF HEALTH

Eli N. Avila, MD, JD, MPH, FCLM
Commissioner of Health

124 Main Street
Goshen, New York 10924-2199

Environmental Health

(845) 291-2331
Fax: (845) 291-4078

December 11, 2017

Mayor & Village Board
Village of Warwick
POB 369
Warwick, NY 10990

Re:
Village of Warwick
CWS – ID#3503561

RECEIVED

DEC 14 2017

VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE

Dear Mayor & Village Board:

On 11/29/2017, the undersigned, a representative of this Department, met with the following individuals to discuss the operation of the water supply and inspect the facilities: Mayor Michael Newhard; Mr. Barry Cheney, Village Trustee; Mr. Mike Moser, DPW Supt.; Mr. Chris Bennet, Distribution System Operator; and Mr. Keith Herbert, Water Treatment Operator (JCO, Inc.).

Based on the inspection and a review of our files, the following comments are made:

1. During the meeting Trustee Cheney distributed a report titled "Village of Warwick Water System 2017 Accomplishments and 2018 Plan". We do not reproduce the item here but refer the reader to the report. It makes clear that the Village continues to invest in the future of the water supply.
2. The conventional (reservoir) filtration plant appeared to be operating normally. A primary regulatory measurement of filter plant performance is turbidity. Turbidity must be at or below 1 NTU at all times and at or below 0.3 NTU 95% of the time, as recorded every four hours. Turbidity was reported to be below 0.3 NTU 100% of the time for the 12-months ending October 2017. Another regulatory measure of filtration process performance for a conventional filter plant is the running annual average (RAA) of the total organic carbon removal ratio which must be determined once during each month of operation. In November 2017 the RAA of the removal ratio was 1.1 which compares favorably with the requirement of at least 1.0 in the RAA. Another measure of plant performance can be found in the turbidity of water applied to the top of the filters; it is recommended to be 0.5 NTU or less. We found a turbidity of 1.5 NTU in the water atop Filter # 2. This suggests that the settling stage may not be performing as well as it could be.

3. The membrane filter plant adjacent to Well # 2 also appeared to be operating normally during our visit. In the 12 months ending October 2017 the plant achieved an effluent turbidity of 0.3 NTU or below 100% of the time; and was below 0.02 NTU 99% of the time.
4. We visited the reservoirs, water storage tanks and pump stations as well, and found the following items of note:
 - a. Water levels were reported to be below overflow level at all three reservoirs. The Upper Reservoir was reported down 13 Ft, the Middle Reservoir down 19 Ft and the Lower Reservoir down 2 Ft. We consulted the Village's Water Supply Emergency Response Plan on file with our office regarding drought restrictions/ emergency declarations and found that the first action level is engaged when the lower reservoir is down 6 Ft. We note that the level of the other reservoirs was not addressed in the statement; and that the other reservoirs appear significantly depleted at the moment.
 - b. The bird and insect screen for the vent atop the Reservoir tank appeared to be out of place. The top of the tank can be seen from the ground when standing upslope. A compromised tank vent screen is considered a sanitary defect. Please have someone climb the tank for a closer inspection and make any necessary repairs. This should be completed within 30 days of the date of this letter and our office should be advised when the repair is complete.
 - c. The valve vault at the Valley View Tank was flooded. The electrical circuit for the sump pump is reportedly in need of repair. A flooded valve vault is considered to be a potential pathway for contamination to enter into the distribution system and is a sanitary defect. This should be completed within 30 days of the date of this letter and our office should be advised when the repair is complete.
 - d. It appears that the lowest course of steel and appurtenances at the Highland Avenue Tank should be maintained and repainted.
 - e. Tree branches should be trimmed back at the Valley View Tank to eliminate contact with the tank and scratching of the paint.
 - f. The ladder security cover at the Ridgefield Tank was found in place but unlocked. The device was reported locked within the hour as the inspection continued at other locations. No further action is required at this time.
 - g. Water was flowing into the Maple Avenue Pump Station through the sump pump piping, reportedly due to a distribution system leak nearby. Repairs have since been reported complete by Mr. Bennett. No further action is required at this time.

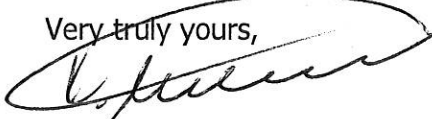
4. Continued

- h. The emergency generator at the Ridgefield Pump Station is out of service.
- 5. Looking at water production figures for the last year presented on monthly water supply operations reports we see that monthly average production was lowest in January 2017 at 460,000 gallons per day (GPD) and highest in August 2017 at 748,000 GPD. There was a major leak in August that was repaired. However, monthly average production is still high, 650,000 GPD having been reported in November. Consumption figures are not yet available for comparison. But it is important to note that the Village is making 190,000 GPD (40%) more than in January 2017, and the reservoirs are depleted. If there is no new, large user(s) of water on the water system we suggest that the Village may need to expend more resources on leak detection and repair to quickly come back in line with the lower figure. Refer back to Comment 4(a), above.
- 6. A SDWIS/State Water Sample Schedule Report is included to assist you in determining monitoring requirements for the year 2018 and beyond.

Thank you for your excellent work and continued compliance!

Please call the undersigned with any questions that you may have at 845-291-2331.

Very truly yours,



Keith Miller, P.E.
Sr. Public Health Engineer

KM/ajc

cc: Chris Bennett - Operator
Keith Herbert, JCO - Operator
File

Attachments

SDWIS/State Water Sample Schedule Report

WARWICK VILLAGE PWS ID: NY3503561

Due Contaminant (Group)/

2017 Sample Location/Frequency

Last Compliance Results

Sample Requirements

Coliform, Total (TCR)

- ☒ **Location:** Distribution System
Frequency: 8 Samples Monthly
 8 Samples must be collected every month.
 A positive total coliform (TC+) sample requires notifying the health department and collecting repeat distribution system samples within 24 hours.

Part 5-1.52 Table 9A - Disinfection Byproducts/Stage 2

- ☒ **Location:** DISTRIBUTION SYSTEM ID: DS0001
Frequency: 2 Samples Quarterly
 Samples last collected: 8/9/2017
 2 Samples must be collected each calendar quarter.
 Sample Point: HILLTOP
 Sample Point No.: LRAA1
 Sample Point Type: MR-Maximum Residence Time
 Sample Point: BURGER KING
 Sample Point No.: LRAA2
 Sample Point Type: MD-Midpoint in the distribution system

Combined Radium (-226 & -228)

- ☐ **Location:** RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Every 9 years
 Samples last collected: 10/19/2011
 Next sample must be collected by 12/31/2020
- ☐ **Location:** MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Every 6 years
 Samples last collected: 1/24/2013
 Next sample must be collected by 12/31/2019

Combined Uranium

- ☐ **Location:** RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Every 9 years
 Samples last collected: 10/19/2011
 Next sample must be collected by 12/31/2020
- ☐ **Location:** MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Every 9 years
 Samples last collected: 1/22/2014
 Next sample must be collected by 12/31/2023

Gross Alpha, Incl. Radon & U

- ☐ **Location:** RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Every 9 years
 Samples last collected: 10/19/2011
 Next sample must be collected by 12/31/2020
- ☐ **Location:** MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Every 9 years
 Samples last collected: 1/22/2014
 Next sample must be collected by 12/31/2023

Nitrate

- ☐ **Location:** RESERVOIR FILTER PLANT ID: T001
Frequency: 1 Sample Yearly
 Last Sample Collected on or Before: 4/12/2017
 Next sample must be collected between 1/1/2018 and 12/31/2018
 Sample Point:
 Sample Point No.: 001
 Sample Point Type: EP-Entry Point
 Collect sample between April 1 and Sept. 30.
- ☐ **Location:** MEMBRANE FILTER PLANT ID: T003
Frequency: 1 Sample Yearly
 Last Sample Collected on or Before: 4/12/2017
 Next sample must be collected between 1/1/2018 and 12/31/2018
 Sample Point:
 Sample Point No.: 003
 Sample Point Type: EP-Entry Point
 Collect sample between April 1 and Sept. 30.

Part 5-1.42 and 5-1.47 - Lead and Copper

- ☐ **Location:** DISTRIBUTION SYSTEM ID: DS0001
Frequency: 20 Samples Every 3 years
 20 Samples Collected on or Before: 6/16/2017
 Starting 1/1/2018, next 20 samples must be collected between 6/1 and 9/30 within a single year by 12/31/2020

SDWIS/State Water Sample Schedule Report

WARWICK VILLAGE PWS ID: NY3503561

Due Contaminant (Group)/
2017 Sample Location/Frequency
 Collect First Draw samples.

Last Compliance Results**Sample Requirements****Part 5-1.52 Table 8B - Primary Inorganic Chemicals**

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 1/18/2017	Next sample must be collected between 1/1/2018 and 12/31/2018
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 1/18/2017	Next sample must be collected between 1/1/2018 and 12/31/2018

Part 5-1.52 Table 8D - Secondary Inorganic Chemicals

<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Yearly ALSO TEST FOR LEAD (Pb).	Last Sample Collected on or Before: 2/8/2017	Next sample must be collected between 1/1/2018 and 12/31/2018
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Part 5-1.52 Table 9B - Principal Organic Chemicals

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 1/25/2017	Next sample must be collected between 1/1/2018 and 12/31/2018
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Yearly	Last Sample Collected on or Before: 1/25/2017	Next sample must be collected between 1/1/2018 and 12/31/2018

Part 5-1.52 Table 9C - Synthetic Organic Chemicals

<input type="checkbox"/>	Location: RESERVOIR FILTER PLANT ID: T001 Frequency: 1 Sample Every 18 Months Omit Dioxin, Diquat, Endothall and Glyphosate.	Samples last collected: 9/16/2016	Next sample must be collected by 6/30/2018
<input type="checkbox"/>	Location: MEMBRANE FILTER PLANT ID: T003 Frequency: 1 Sample Every 18 Months Omit Dioxin, Diquat, Endothall & Glyphosate.	Samples last collected: 9/21/2016	Next sample must be collected by 6/30/2018

Orange County Water Sample Schedule Report Addendum

Village of Warwick PWS ID: 3503561

Due	Contaminant (Group)/ Sample Location/Frequency
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Total Organic Carbon (TOC)

- ☒ Location: Reservoir Filter Plant Raw Water
Frequency: 1 sample monthly

Comments: Turn off the Permanganate feed 30 minutes before taking sample.
Take TOC sample and sample raw water alkalinity at the same time.
Turn back on the Permanganate feed.

Total Organic Carbon (TOC)

- ☒ Location: Reservoir Filter Plant Filtered Water
Frequency: 1 sample monthly

Comments: Sample at same time as Raw Water due to Permanganate feed issues.

Lead (Pb)

- ☒ Location: Membrane Filter Plant, Finished Water
Frequency: 1 sample yearly

**AMENDED RESOLUTION ACCEPTING DEEDS TO THE STREETS
WITHIN THE WARWICK GROVE DEVELOPMENT.**

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WHEREAS, Warwick Grove Company, LLC has made an offer of dedication of the streets within Warwick Grove to the Village has requested that the Village accepted the deeds to the streets and assume ownership and responsibility for the streets as public roadways; and

WHEREAS, by resolution dated July 3, 2017, the Village Board accepted the deeds to the said streets; and

WHEREAS, it is now necessary to adopt an amended resolution to satisfy the requirement of the New York State Department of Transportation that additional information regarding the streets be included in the Village Board's acceptance resolution in order for the streets to be included in the Local Highway Inventory;

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- (III) That Warwick Grove Company, LLC, shall post maintenance security on the aforesaid streets in the amount of \$60,000.00 which shall be in the form of cash paid into escrow with the Village; and
- (IV) That the Village Engineer and the Public Works Supervisor shall approve the conditions of the streets; and
- (V) That Warwick Grove Company, LLC, shall provide a title insurance policy to the Village insuring to the Village that when it accepts the street by accepting the deeds to the streets, that the Village will have good and insurable title which shall be confirmed by a letter from the Village Attorneys.

_____ presented the foregoing resolution which was
seconded by _____,

The vote on the foregoing resolution was as follows:

Barry Cheney, Trustee, voting	_____
William Lindberg, Trustee, voting	_____
George McManus, Trustee, voting	_____
Eileen Patterson, Trustee, voting	_____
Michael Newhard, Mayor, voting	_____

LeylandAlliance LLC
P.O. Box 878, 233 Route 17
Tuxedo Park, New York 10987
tel 845.351.2900 fax 845.351.2922
www.leylandalliance.com



LeylandAlliance

December 11, 2017

Mayor Michael Newhard and
The Board of Trustees of the Village of Warwick
PO Box 369
Warwick, NY 10990

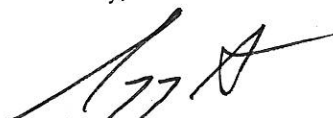
Re: Maintenance Bond held upon Dedication of Warwick Grove Roads

Dear Mayor Newhard and Village Board:

Please be advised that in the past few weeks, all of the minor punch list items requested by the Village Engineer and DPW Supervisor have been completed.

We are now requesting the release of the Bond which terminates on February 14, 2018.

Sincerely,



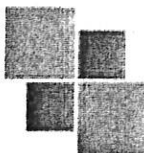
Louis G. Marquet

cc: David Getz, PE

RECEIVED

DEC 14 2017

**VILLAGE OF WARWICK
VILLAGE CLERKS OFFICE**



LEHMAN & GETZ
CONSULTING ENGINEERS

December 28, 2017

Mayor Michael Newhard & Village Trustees
Village of Warwick
77 Main Street
Warwick, NY 10990

Re: Warwick Grove Bond Release
L&G #1801.1

Dear Mayor Newhard and Village Board Members:

We have received a copy of the letter from Lou Marquet, dated December 11, 2017, regarding the release of the maintenance bond for Warwick Grove.

On October 2, 2017, Mike Moser and I conducted an inspection of the Warwick Grove site and found several small areas where repairs were needed to curbing or asphalt. On December 7, 2017, I inspected the areas and found that all of the repairs have been satisfactorily completed.

We recommend that the Village can release the bond.

Sincerely,

Lehman & Getz, P.C., Village Engineers
David A. Getz, P.E.

cc: Mike Moser, DPW Superintendent

VILLAGE OF WARWICK
FACILITY USE REQUEST

EARTH DAY
Sat. April 21, 2018
Sun. April 22, 2018

Today's Date 12/27/2017

Date(s) Requested: Sun. April 22, 2018

Time of Event: 10AM-4PM BOTH DATES

Village Park/Facility Requested: Stanley Deming Park

****Please use attached map to indicated areas to be used****

Information about Group/Organization:

Name of Organization or individual: COMMUNITY 2000

Check One. ☐ Non-Profit ☐ 501(c)3 ☒ For Profit ☐ Private Event

Proof of Residency: _____ Designated Contact: Craig Howard

Mailing Address: 65 Colonial Ave

Telephone: (Day) 845-986-1712 (Evening) SAME (Cell) _____

Information about intended use of Village Facilities:

Purpose of Use: EARTH DAY REUSE & RECYCLE
COMMUNITY SWAP "TOO GOOD TO TOSS"

Total Participants Expected: 500 Adults 100 Children

How will the event be advertised? NEWSPAPERS RADIO, POSTERS, SOCIAL MEDIA

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: BASKET BALL COURT & SURROUNDING
FENCE AREA, PARKING, TENTS (VILLAGE) (TOWN)

Village of Warwick Participants: YES Non-Resident Participants: YES

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: BUT WILL HAVE DONATION JAR
TO PAY FOR PUBLICITY COSTS & FOOD FOR VOLUNTEERS

Will food be served? YES Will food be sold? NO

Please give details: PIZZA FOR VOLUNTEERS

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of _____ (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by COMMUNITY 2000 (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 65 Colonial Ave Telephone: (845) 986-1710

* EVENT ORGANIZER: ELIZABETH KNIGHT
845-544-1056

