

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
SEPTEMBER 18, 2017  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of the Minutes of the August 28, 2017 Work Session and September 5, 2017.
3. Acceptance of Reports: Building (January to August 2017), Justice (July and August 2017), Architectural Review Board, Planning Board, Zoning Board (July and August 2017).
4. Authorization to Pay all Approved and Audited Bills in the amount of \$ \_\_\_\_\_.
5. Police Report.

**Privilege of the Floor**

(Please limit your comments to five (5) minutes. Please note all remarks must be addressed to the Board as a body and not to individual Board members. Please state your name clearly before speaking). These rules are taken from the Handbook for Village Officials – New York State Conference of Mayors and Municipal Officials.

**Motions:**

**Trustee Cheney's Motions:**

1. Motion to grant permission to Michael Moser, DPW Supervisor, to attend the NYCOM Public Works Training School from October 15 to October 18, 2017 in Lake George, NY.
2. Motion to advertise for one (1) full time DPW Laborer at the rate of \$16.00 per hour with benefits per the union contract.

**Trustee Lindberg's Motions:**

3. Motion to grant permission to the Warwick Fire Department Excelsior Hose Co. #1 to have their annual coin toss on Oakland Avenue on October 7, 8 and 9, 2017. The proper insurance has been received.

4. Motion to grant permission to the Sesquicentennial Committee to use Railroad Green on Saturday, October 14, 2017 from 10 a.m. to 1 p.m. for First Responders Day. Completed park permit and the proper insurance has been received.
5. Motion to close Railroad Avenue on Saturday, October 14, 2017 from 8 a.m. to 2 p.m. for First Responders Day.
6. Motion to grant permission to the Warwick Humane Society to use Railroad Green on Sunday, October 29, 2017 from 11 a.m. to 2 p.m. for their Howl-o-ween event. Completed park permit, \$100 security deposit and the proper insurance has been received.

**Trustee Patterson's Motions:**

7. Motion to grant permission to Newhard's The Home Source to use the three parking spaces in front of their store to set up tents to sell merchandise including Sesquicentennial merchandise on Sunday, October 1, 2017 from 8 a.m. to 6 p.m.
8. Motion to grant permission to Warwick Valley Chamber of Commerce and the Warwick Valley Community Center to hold the following activities at Stanley Deming Park on Sunday, October 1, 2017: Small Kiddie Karnival contained within the basketball court and directly outside the gate next to the fence. The Kiddie Karnival will contain six small rides as follows: Fire engine, cars, merry-go-round, apple ride, kiddie coaster and railroad track. Within the Karnival will be one concession stand selling cotton candy, candy apples and funnel cakes. Directly outside the gate there will be three games as follows: balloon game, fish game, water blow up game. Jockey Hollow Pony Club will be providing six ponies. They will be contained within a corral. Reenies Rabbit Rescue will have trained bunnies on hand as well as informational materials and bunny supplies. There will be a classic car show with cars lined up along the road going up the hill starting in front of the racquetball courts along Parkway. Completed park permit and \$100 security deposit was received and a motion was passed on June 23, 2017 to use Stanley Deming Park. The proper insurance has been received.

**Trustee McManus's Motions:**

9. Motion to grant permission to students from Pennsylvania State University to conduct a coin drop in the Village of Warwick on Saturday, September 23<sup>rd</sup>, 2017 to raise money for pediatric cancer from 8 a.m. to 6 p.m. They will be responsible for coordinating with the Warwick Police Department and must wear the proper safety vests. The proper insurance has been received.

Board of Trustees  
Village of Warwick  
September 18, 2017  
Page Three

**Reports:**

**Trustee Cheney's Report:** Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Awareness Panel/Jones Chemical, Orange County Planning.

**Trustee Lindberg's Report:** Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

**Trustee Patterson's Report:** Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

**Trustee McManus's Report:** Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Historical Society.

**Mayor Newhard's Report**

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if Applicable**

**Adjournment**


RECEIVED

SEP 07 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

# Memorandum

**To:** Mayor Newhard & The Village Board

**From:** Cathy Schweizer, DPW Clerk 

**Date:** 9/7/17

**Re:** Training

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Request a motion to grant permission to Mike Moser, DPW Supervisor, to attend the NYCOM Public Works Training School from October 15 to October 18 in Lake George, NY.

# Memorandum

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SEP 07 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

To: Mayor Newhard & The Village Board

From: Mike Moser, DPW Supervisor

Date: 9/7/17

Re: Full time Laborer Ad.

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Request a motion to advertise for one Full Time Laborer at the rate of \$16.00 per hour with benefits per union contract.

# Excelsior Hose Co. No. 1

Captain Michael Contaxis  
1<sup>st</sup> Lt. Tim Palmer  
2<sup>nd</sup> Lt. Nick Passamano



President Michael Passamano  
Vice President Joseph Ceravolo  
Secretary Mary Augustyni  
Treasurer George Oppen

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SEP 11 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

To Whom it May Concern,

The Excelsior Hose Co. #1 (Warwick Fire Department) are respectfully requesting permission from the Village of Warwick to do our annual coin toss as we have done in the past on Oakland Ave. on October 7, 8 & 9, 2017.

Respectfully,

The officers and Members of the  
Excelsior Hose Co. #1 (WFD)

P.O. Box 219, Warwick, NY. 10990

RECEIVED

SEP 12 2017

VILLAGE OF WARWICK  
FACILITY USE REQUEST

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Today's Date 9-12-17

Date(s) Requested: 10-14-17

Time of Event: 10:00 am - 1:00

Village Park/Facility Requested: Railroad Green  
\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

Information about Group/Organization:

Name of Organization or individual: Susquientennial Committee

Check One: ☐ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: Bill Lindberg

Mailing Address: 4 Linden Place

Telephone: (Day) 986-1340 (Evening) \_\_\_\_\_ (Cell) 652-0633

Information about intended use of Village Facilities:

Purpose of Use: First Responder Day  
need Railroad Green & Railroad Ave

Total Participants Expected: 100 Adults 25 Children

How will the event be advertised? local papers, Facebook

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Village of Warwick Participants: \_\_\_\_\_ Non-Resident Participants: \_\_\_\_\_

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: \_\_\_\_\_

Will food be served? no Will food be sold? no

Please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Susquientennial (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by WCTP (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

- Close Railroad Ave 8:00 am - 2:00 pm

RECEIVED

SEP 18 2017

VILLAGE OF WARWICK  
FACILITY USE REQUEST

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Today's Date 9/10/17

Date(s) Requested: 10/29/17

Time of Event: 11-2

Village Park/Facility Requested: Railroad Green

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

Information about Group/Organization:

Name of Organization or individual: Warwick Valley Humane Society

Check One: ☒ Non-Profit ☒ 501(c)3 ☒ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: Lisa Notturmo

Mailing Address: 21 Division Street, WARWICK, NY 10990

Telephone: (Day) 845-986-1540 (Evening) 845-986-1540 (Cell) 845-803-0960

Information about intended use of Village Facilities:

Purpose of Use: Fundraising "Howl-o-ween" event - costume contest + parade for dogs + their owners.

Total Participants Expected: 30 Adults 20 Children

How will the event be advertised? social media, flyers, newspapers

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: electric for DJ music

Village of Warwick Participants: 25 Non-Resident Participants: 25

Is an admission fee charged? ☒ Yes ☐ No

If so, what will proceeds be used for: to benefit our homeless pets at the Warwick Animal Shelter

Will food be served? Cookies + Cider Will food be sold? NO

Please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Valley Humane Society (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Valley Humane Society (name organization).

Lisa Notturmo  
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 21 Division Street, Warwick, NY Telephone: 845-986-1540

Rec'd \$100 Security deposit



Newhard's  
The Home Source

39 Main Street  
Warwick, NY  
10990

T 845 986-4544  
F 845 988-9282

RECEIVED

SEP 13 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

September, 13 2017

Dear Mayor and Village of Warwick Trustees:

During Applefest we would like to use 3 parking spaces in front of our business to set up tents. We will be selling merchandise including Sesquicentennial merchandise. We would appreciate if you would kindly grant this request.

Oct 1st, 2017 8 a.m. to 6 p.m.

Sincerely,



Elizabeth Newhard  
Newhard's the Home Source

**JoannR**

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**From:** Sharlene Miller-Pizza <dsharlynn3@aol.com>  
**Sent:** Wednesday, September 13, 2017 4:13 PM  
**To:** JoannR  
**Subject:** Stanley Deming Park & Applefest  
**Attachments:** Pony Club Application.pdf; Pony Club Ins Cert 2017.pdf

Hi Joanne - Thank you for your understanding.

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On behalf of the Warwick Valley Community Center, the Warwick Valley Chamber of Commerce and the Applefest Committee please accept our requests for approval to hold the following activities at Stanley-Deming Park on **only Sunday, October 1, 2017**.

1 ) Small "Kiddie Karnival" contained within the Basketball Court & directly outside the gate next to the fence.

The Kiddie Karnival will contain 6 small rides. They are as follows:

Fire Engine  
Cars  
Merry go Round  
Apple Ride  
Kiddie Koaster  
RR Track

Within the Karnival will be one concession stand selling cotton candy, candy apples and funnel cakes.

Directly outside the gate there will be 3 games. They are:

Ballon Game  
Fish Game  
Water Blow Up Game

2) Jockey Hollow Pony Club

This organization will be providing 6 ponies for rides. They will be contained within a corral. Their information is attached.

3) Reenies Rabbit Rescue

This non-profit organization will have lovable, trained bunnies on hand as well as informational materials and bunny supplies for individuals to enjoy and possibly adopt!

4) Classic Car Show

This has been evolving. The cars would line up along the road going up the hill starting in front of the Raquetball courts along Park Way. We've had a slow response as it's a long day for the cars to be out. However, we have many cars interested in it now and are receiving paperwork in currently. I should have paperwork in by next week.

Should you have any questions relating to this request, please feel free to contact me.

Thank you for your continued support!

**Many Blessings, Sharlene Miller-Pizza,**  
*Applefest Committe*

Mayor Michael Newhard  
Village of Warwick  
77 Main Street  
P.O. Box 369  
Warwick, New York 109909

RECEIVED

SEP 13 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Hello Mayor Newhard,

I would like to take this opportunity to formally request that students from The Pennsylvania State University conduct a coin drop on Saturday September 23<sup>rd</sup>, 2017 from 8 AM till 6 PM in the Village of Warwick. The purpose of this event is to raise money for Pediatric Cancer. Specifically, the students are members of Penn State's organization named THON. The Penn State IFC/Panhellenic Dance Marathon, affectionately known as THON, is a yearlong effort to raise funds and awareness for the fight against Pediatric Cancer. All donations go to The Four Diamonds Foundation at Penn State Hershey Children's Hospital. The mission is to provide emotional and financial support to the affected families, spread awareness, and ensure funding for critical research. These monies also cover all of the financial responsibilities of the affected families, so they can focus on their child's treatment and emotional well-being. THON is the largest student-run philanthropy in the world which is composed of over 15,000 students who raise money and awareness to pediatric cancer. They also adopt and provide collegial and emotional support to the families throughout the year. The fund raising event culminates in a 46-hour dance marathon in February at The Bryce Jordon Center. Children who are survivors or are well enough to attend are invited with their families to participate in weekend long series of kid friendly activities. They get to be kids for a weekend, not patients! Student volunteers also travel to Hershey for a live remote mini THON for the kids who can't make it. Since inception, THON has raised more than \$137 million dollars with more than \$68 million of that being in the last 6 years, alone! This organization has graced our community over the past several years, and the wonderful people of Warwick have donated generously. The organization, as in the past, will supply the appropriate insurance information that you require. Our family will be hosting these dedicated college students to help them meet their goal to Eradicate Pediatric Cancer !!

Thank you in anticipation of your continued support.

Respectfully submitted,

Dr. and Mrs. Alex Joanow