

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
AUGUST 28, 2017  
WORK SESSION AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Authorization to Pay all Approved and Audited bills in the amount of \$ \_\_\_\_\_.

**Correspondence:**

1. Letter of resignation from DPW worker, Daniel Geoghan effective September 4, 2017.

**Presentation:**

1. Warwick Playground Dreams.

**Discussion:**

1. Tax searches for property located within the Village of Warwick.

**Motions:**

**Trustee Lindberg's Motions:**

1. Motion to grant permission to Project Knomad to hold Game of Skate 2017 at the skate park in Veteran's Memorial Park on Saturday, September 24<sup>th</sup>, 2017 with a rain date of October 8<sup>th</sup>, 2017 from 12 p.m. to 6 p.m. Completed park permit, \$100 security deposit and the proper insurance has been received.
2. Motion to authorize the Mayor to sign the proposal with Tracker Archeology, Inc. to perform an Archaeological Documentary Study in the amount of \$2,200 for the Memorial Park Pavilion Parking Lot.

**Trustee Patterson's Motions:**

3. Motion to grant permission to Community 2000 to hang a banner on West Street from September 8<sup>th</sup> through September 22<sup>nd</sup>, 2017. Completed banner permit, an image of the banner and the proper insurance has been received.

**Executive Session, if applicable**

## Adjournment

**Daniel R. Geoghan**  
**6 Shadow Dr.**  
**Warwick, NY 10990**  
**(845) 591-9721**  
**geoghan633@gmail.com**

**RECEIVED**

**AUG 17 2017**

**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

August 17, 2017

Village of Warwick DPW  
77 Main St.  
Warwick, NY 10990

I am writing to announce my resignation from Village of Warwick Department of Public Works, effective September 4, 2017. I have decided to accept a position with a neighboring municipality.

This was not an easy decision to make. The past five years have been very rewarding. I've enjoyed working for you and the whole DPW team.

Thank you for the opportunities for growth that you have provided me.

I wish you and the Village of Warwick all the best. If I can be of any help during the transition, please don't hesitate to ask.

Sincerely,



Daniel R. Geoghan



RAND  
REALTY

WARWICK OFFICE  
845.986.9898 Office  
845.986.5788 Fax  
25 Railroad Ave  
Warwick, NY 10990

August 8, 2017

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AUG 23 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Mayor Michael Newhard  
Village of Warwick  
77 Main Street, PO Box 369  
Warwick, NY 10990

Dear Mayor Newhard,

As Realtors servicing buyers and sellers in Warwick, one of the many important tasks on our list of performing due diligence is to verify property tax amounts for our clients. When checking Village of Warwick property tax amounts, Realtors are advised that there will be a charge of \$100 to obtain this information. Village of Warwick tax amounts are not made available on the NYS egov tax website, nor on the Orange County Real Property website. These sites do, however, contain tax information for other Villages throughout Orange County. In order to service our clients and provide accurate tax information, we are requesting that this issue be addressed and the Village tax information be made available at no charge both verbally when inquiries are made, as well as being available on the websites mentioned above.

Your prompt attention and cooperation is greatly appreciated. Thank you for your consideration.

Regards,

Better Homes and Gardens Rand Realty  
Warwick, NY

*Barbara Allen*  
*Loni Starks*  
*Chris Starity*  
*Bridget Wallace*  
*Jane Cosgrove-Hays*  
*Johanna*

*Marsha Talbot*  
*Kenneth Brooks*  
*Barbara Leeder*  
*Vanell*  
*Michael C. Simon*  
*Lucy Zonetti*  
*Veronica J. Doherty*

*Charles J. Vucaro*  
*Grace Warren*  
*Paula Rogers*  
*Nikki Grzegorski*  
*Alexandra Winkler*  
*Jonathan*

8/10/2017

To: Mayor Michael Newhard and the Board of Trustees

From: Donna Kaminski for Project Knomad/Community 2000

Dear Mayor and Board of Trustees,

I am respectfully requesting to be placed on the docket for the Aug. work session. Project Knomad seeks approval to hold our annual event – Game of Skate 2017 – at the skate park in Veterans Memorial Park on Saturday, Sept. 24<sup>th</sup> (rain date 10/8). Our time needs for this area would be from noon until 6pm with the event taking place from 1 – 5pm. This event is open to the public and ‘kids of all ages’ are welcome to participate and/or enjoy the afternoon activities.

This year we bring a Sesquicentennial theme to our Game of Skate, and as part of the ongoing festivities we hope to include a photo gallery of our skate park at its inception and creation, one of the first in the Hudson Valley. As skating is all about community and fun, we will have music and tables for kids of all ages to create 5.5x17” banners decorated with colored marker designs that can be included in the time capsule.

The Game of Skate competition is best described as skaters performing different skate techniques in sessions (2 persons each session) with spectators on the grass. There will be an entry fee for participation in the competition within the skate park which covers our costs and provides prizes for the winners. We will be selling pizza, packaged snacks and bottled water at a nominal cost to cover our costs and any profits will go toward our next event.

PK will need access to electricity and would like to use 6 -7 tables and 40 chairs from the park pavilion shed. As part of the year’s activities we ask if the Village would provide portojohns at the skate park this year as we may have more participants than usual with the art tables. We also ask that the trash bins in the skate park be emptied before the event and clean garbage bags be put in them in preparation. PK will clean up after the event.

Community 2000 has provided the additional insurance and the \$100 refundable deposit. For any questions or additional information, my contact information provided below.

Thank you for your kind attention to this matter. We appreciate your support.

Sincerely,

Donna Kaminski for Project Knomad

845-630-8386 - [projectknomad@gmail.com](mailto:projectknomad@gmail.com)

VILLAGE OF WARWICK  
FACILITY USE REQUEST

Today's Date 8/15/17

Date(s) Requested: 9/24/17

Time of Event: Noon to 6pm

Raindate 10/8/17

Village Park/Facility Requested: Veterans Memorial Skate Park

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

Information about Group/Organization:

Name of Organization or individual: Project Knomad

Check One: ☒ Non-Profit 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: ☒ Designated Contact: Donna Kamenski

Mailing Address: PO Box 552 (Phys. address 36 Main St Apt 2F)

Telephone: (Day) 630-8386 (Evening) Same (Cell) Same  
986-4544 (work) (Tues-Sat 10-6 + Fri 12-8)

Information about intended use of Village Facilities:

Purpose of Use: Game of Skate and "Message to The Future"  
art tables for banner making

Total Participants Expected: 25 Adults 50 Children

How will the event be advertised? local papers, posters, some social media

Is Village equipment required? ☒ Yes ☐ No

If needed, state type and for what purpose: 6-7 tables (which we will cover)  
for art (banners) & 40 chairs for seating

Village of Warwick Participants: \_\_\_\_\_ Non-Resident Participants: \_\_\_\_\_

Is an admission fee charged? ☒ Yes ☐ No

If so, what will proceeds be used for: pay for prizes & expense reimbursement  
any profit goes toward next event

Will food be served? \_\_\_\_\_ Will food be sold? yes

Please give details: pizza, packaged snacks, bottled water

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of \_\_\_\_\_ (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Project Knomad (name organization).

Donna Kamenski  
Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: PO Box 552 Warwick NY Telephone: 845-630-8386

phys. address: 36 Main St Apt 2F

Rec'd \$100 security deposit

TRACKER Archaeology Inc  
PO Box 130, Monroe, NY 10949  
June 6, 2017

Attn: Mayor, Michael Newhard  
PO Box 369  
Warwick, NY 10990

Re: Memorial Park Pavilion Parking Lot (17PR0369), DEC

Dear Mayor:

This proposal is at the request of Karen Emmerich of Lehman & Getz Engineering, PC. Thank you for contacting TRACKER Archaeology Inc. for your project. TRACKER can prepare a Phase I archaeological investigation on your approximate 1 acre project area in Warwick, NY. The Phase I investigations will consist of the following:

**PHASE IA:**

The Phase IA Archaeological Documentary Study will consist of an archival study of pertinent environmental, prehistoric and historic literature and maps, as well as a state site file search on the project area. Background research sources would include:

Archival

- files and data concerning specific sites, located in federal, state or local institutions such as the New York State Office of Historic Preservation, in Waterford, New York. State archives will be visited as well as local libraries, and/or historical societies. Archaeological and historical publications and/or unpublished reports, maps and photographs which have relevance will be reviewed. Various historical or archaeological web sites may be visited to review any pertinent site information.
- environmental research will be conducted to reconstruct the past and current eco-niche in which the study area is situated. This will assist in reproducing past land use and settlement patterns.
- local informants will be interviewed as to their knowledge of any prehistoric or historic remains or the lack of any such remains.

The purpose of this phase is to evaluate the project area's potential for encountering archaeological sites and to estimate the type of site to be found, if any.

**PHASE IB:**

Walkover Reconnaissance

The ground surface will be visually inspected by a "walkover" reconnaissance for the presence of features and artifacts of possible historic or prehistoric value. The reconnaissance will consist of approximately 15 meter transects, or less, across the

project areas to observe for prehistoric or historic features, adverse disturbances, and general topography. The entire property will be covered.

#### Field Testing

The Phase IB Field Testing will consist of the excavation of shovel test pits across the project area at approximately 15 meter intervals. Shovel tests will be a minimum of 30 to 40 cm. in diameter and excavated 10 to 20 cm. or more into the subsoil, if possible. All soil will be screened through 1/4 inch wire mesh and inspected for artifacts. Notes on any artifacts, soils, terrain, vegetation and any other pertinent factors will be recorded on pre-printed forms or a field journal. It is understood that property boundaries will be demarcated prior to the archaeological field testing and any impenetrable vegetation will be cleared by owner prior to field work.

#### Mapping and site delineation

All shovel tests, both positive (those containing cultural remains) and negative will be mapped on the project area map.

Archaeological site boundaries will be demarcated in the field as well as on a map. Any artifacts or cultural features encountered on the surface will also be mapped on the project area map. Photographs will be taken of the project area.

The purpose of this Phase is to determine the presence or absence of an archaeological site.

#### **LABORATORY ANALYSIS:**

If any artifacts of prehistoric or historic value are encountered in the field during the current project, they will be bagged, provenienced and returned to our laboratory. These artifacts will be processed and catalogued according to pre-established standards and procedures. A material culture data base, developed by the National Park Service, which ascribes function and material to each artifact, will be used.

#### **REPORT PREPARATION:**

After completion of the Phase I investigations we will prepare a final report documenting the environmental, prehistoric and historical findings, field methods and results, laboratory methods and results (if any) and our conclusions and recommendations. All maps, figures, field forms, State site forms and photographs will be included in an appendix.

#### **SCHEDULE:**

We can begin the archaeological investigation immediately upon written authorization, a hard copy survey, CAD file, and retainer. We anticipate 3 to 6 weeks for completion of the Phase I investigation if no artifacts or sites are encountered and weather permitting.

**COST:**

-The cost for the Phase I would be \$2,200.00. We generally request ½ down and ½ when the report is completed.

The proposal is based on knowledge of the general project area and on 40 years experience, 25 years in business, and over 900 final reports. It is also based upon total coverage of the project area as per NY State laws (NYAC & NYSHPO regulations). This proposal does not include geomorphological testing such as alluvial deep testing which may be needed on larger floodplains, urban fill testing, or burials. Additional acreage or linear feet may cost more. The proposal is good for 60 days.

If you have any questions, please feel free to contact us at any time. We are willing to work with you on any project concerns you may have.

Sincerely,

Alfred G. Cammisa, M.A., R.P.A.

If this proposal is acceptable, please sign below.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

RECEIVED

AUG 23 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Village of Warwick

Banner Request Form

Today's Date 8/23/2017

Dates Requested 8/23/17 - 9/22/17

Location Requested:

West Street ☒

Utility Poles ☐

First Street ☐

Information about Group/Organization:

Name of Organization: COMMUNITY 2000

Mailing Address: P.O. Box 1270

Telephone: (day) 986-1710 (evening) SAME (cell) (845) 545-1842

Dimensions:

Banners over West Street must be 20 feet wide and 3 feet high. Banners must also be designed for wind loads.

Banners by the First Street Parking Lot must be 6 feet wide and 3 feet high.

Banners on utility poles must be 2 feet wide by 5 feet high.

Banners may be hung for a **maximum** of two weeks only. **Banners that do not meet the above specifications will not be hung; no exceptions.**

Diagram and/or picture of banner showing content must accompany this permit.

Permit must be submitted with required certificate of liability insurance to be presented to the Board of Trustees for approval. Board meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of every month and permit must be received by close of business the Wednesday before the Board meeting. Permit must be signed by a Village resident.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of the organization does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed banner hanging.

Gaithy Howard  
Signature of Village resident

Address: 65 Colonial Ave

Telephone: 986-1710

From: Christy Erfer christy@illustrated-ideas.com  
Subject: Banner concepts  
Date: August 23, 2017 at 1:32 PM  
To: Geoffrey Howard howards@warwick.net, Roger Moss moss\_roger@hotmail.com

Hi Geoff,

Here are two ideas. Use whichever you like or both, we can modify it later.

Thanks!  
Christy

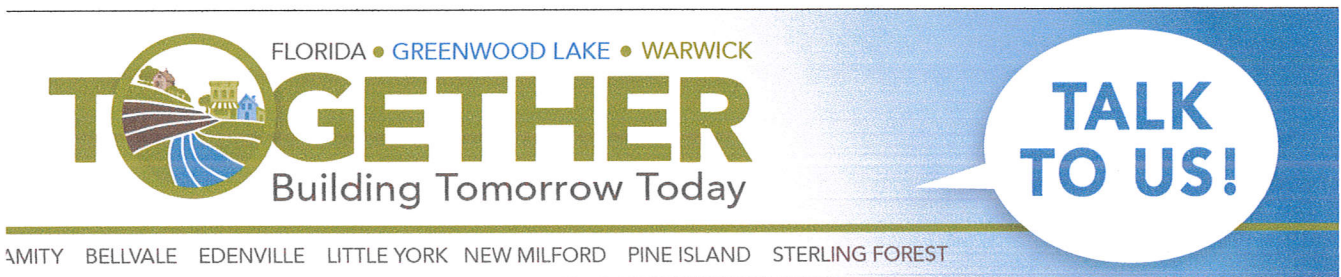


Christy Erfer  
**illustrated-ideas**  
graphics and animation

[www.illustrated-ideas.com](http://www.illustrated-ideas.com)

studio: 845-544-1362

mobile: 914-805-0274



Probably this one →