

**BOARD OF TRUSTEES
VILLAGE OF WARWICK
MARCH 6, 2017**

7176

The regular bi-monthly meeting of the Board of Trustees of the Village of Warwick was held on Monday, March 6, 2017. Present were: Mayor Michael Newhard; Trustees Barry Cheney, William Lindberg, Eileen Patterson and George McManus. Also present were Deputy Clerk, Barbara Ranieri and Village Attorney, Michael Meth. DPW Supervisor Michael Moser was absent. Others present: Several Village residents and Boy Scouts.

The Mayor called the meeting to order and led in the Pledge of Allegiance.

The Deputy Clerk held the roll call.

Approval of Minutes

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to approve the February 6, 2017 minutes. Five Ayes.

Approved and Audited Bills

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to pay all approved and audited bills in the amount of \$223,783.80.

Presentation

Mayor Newhard: We were supposed to have a presentation tonight by Hannelore Chambers from the Warwick Playground Dreams Group for Stanley Deming Park playground equipment. She may come and we can always switch gears and have her give the presentation. But just to give a little background for the Board, Bill and I have been working with Hannelore and she and a group of very determined Moms want to create a new playground environment in Stanley Deming Park. They have done a lot of research. They have gone playground hunting throughout the North East but they're just really remarkable. They have found a group Playground Design and Designs to Build, something of that nature but that's what she will be giving us a presentation about. If it's not tonight then hopefully at the next meeting.

Announcement

Trustee Cheney: The Village of Warwick will again have the Brush Disposal Program. A valid picture ID showing Village residence will be required at the site. Only Village of Warwick residents will be allowed to dispose brush at the disposal site. The disposal area is located at the Village of Warwick Department of Public Works site in Memorial Park. No commercial operators will be permitted. Brush cannot exceed 6" in diameter. Bagged leaves will be accepted (paper only). No grass clippings will be allowed. The hours of operation as follows: April/May/June – Saturdays and Sundays 12 p.m. to 4 p.m. July/August/September – the first and third weekend from 12 p.m. to 4 p.m.

October/November – Saturdays and Sundays 12 p.m. to 4 p.m. The site will be closed Applefest Sunday.

Correspondence

Mayor Newhard: Under correspondence this evening we have a letter from John Johansen asking that his property at 41 South Street be changed from Limited Office Overlay to Central Business. I believe right now it's residential with Limited Office Overlay. It's at the very cusp of our Central Business, right next to Kuiken's Lumber.

John Johansen: Actually I have a diagram for each of you.

Mayor Newhard: You can hold off on that or actually we would like the diagram but what we will do and what our policy is... we will send this letter over to the Planning Board to get their input. That will take probably a couple of weeks. It takes a little bit of time because their meetings aren't as regular as ours. But if you want to give us the diagram, we'll keep it and it's also good for the Board just to know. I'm going to make sure that the Clerk has it. Also we have a letter from Barry Cheney, Director of the Warwick Little League inviting the Mayor to attend the Opening Day Parade and First Pitch Ceremonies.

Trustee Cheney: All Trustees received the letter as well.

Mayor Newhard: Also a letter from Village Engineers Lehman & Getz regarding Warwick Grove Monumentation System.

Privilege of the Floor

There were no comments from the floor.

Motions

Adopt-A-Street

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus to create the Adopt-A-Street program for the Village of Warwick based on the Application, Safety Rules, Volunteer Group Agreement & Code of Conduct and Volunteer Informed Consent/Release – AMENDED

Discussion

Trustee Cheney: In going over it since last time I found that there are a couple areas where I had to make changes. It had to do with the plaque in lieu of the sign, so there are two locations where that is going to have to be done. I missed that. I'll take care of that. I changed the minimum distance to 2,000 feet. It had been a mile.

Trustee Patterson: The minimum distance is 2,000?

Trustee McManus: A little less than a half mile.

Trustee Cheney: It's two thirds of the length of Forester.

Trustee Patterson: What if someone wanted to do Bank Street? That's not going to meet the minimum.

Trustee Cheney: I don't know that anybody would want to just do Bank Street.

Trustee Patterson: Maybe a small group.

Trustee Cheney: It almost doesn't make it worthwhile to process anything for anything less than 1,000 or 2,000 feet. Frankly I don't see anybody wanted to do most of the streets down in the Village because we use a street sweeper and that gets cleaned up routinely.

Trustee Patterson: What if somebody wanted to do the Carriage Path for example, which is a major area that could use adopting.

Trustee Cheney: We could have no minimum if you like.

Trustee Patterson: That's my feeling. I feel like a mile is too much.

Mayor Newhard: I think to your point, Barry, if it's a group, let's say the Scouts or Knights of Columbus, they're probably going to take on a larger swathe but a church group for example, which has just a small amount of volunteers might think taking the Carriage Path as just a really great thing to do.

Trustee McManus: Might just be a family.

Trustee Patterson: We're also considering that it's only in the Business District. That may not be the case. It could be a neighborhood that wants to take care of their street.

Mayor Newhard: First of all you did a really great job. It's good that we have a similar policy or program as the Town. I was wondering about... not that they would have to

wear safety vests but they should be told maybe to wear brightly colored clothing when they are doing that activity, just so that it draws attention to them. It doesn't really say that anyplace does it?

Trustee Cheney: They have to wear the safety vests.

Mayor Newhard: I read through that and I thought I didn't see it. Is a safety kit a safety vest? When I saw safety kit I was thinking it was like a first aid kit.

Trustee McManus: Its number two: Reserve safety kits containing clean up supplies and materials from the Village of Warwick two weeks in advance but it doesn't say that it includes a vest.

Mayor Newhard: It's just a simple thing.

Trustee Lindberg: I was talking to one of the scout leaders from the group that was here last month and he's actually interested in doing Stanley Deming Park to help out there. The DPW does a great job in there but there are some long weekends and we're talking about either Memorial Park or Stanley Deming. It's safer and it's off the streets.

Trustee Patterson: I actually feel as far as Memorial Park goes before we give that to a volunteer organization we should look to those who lease Memorial Park to be the first ones... and I'm not implying that they don't already do that because I know that they do.

Trustee Cheney: It gets a lot of use and it does get dirty.

Trustee Lindberg: The football and baseball... they really do a pretty good job based on the circumstances.

Trustee Patterson: I would also like to see it say something about and I may be missing it but I have read this several times... that the cleanups only be done during the day.

Trustee Cheney: It does say that on the first page, number six. We have a motion and a second. We will probably have to vote it down and bring it back, right?

Michael Meth: You add it to the safety rules. It says pursuant to the Adopt-A-Street safety rules, just add it to that.

Trustee Patterson: The vests and removing number eight.

Trustee McManus: It should be to wear safety equipment, not just vests they should be wearing goggles too.

Michael Meth: What do the Adopt-A-Street safety rules say?

Trustee Patterson: It's the Village safety rules.

Trustee Cheney: It's on the back of the second page.

Michael Meth: We have the language in one of our documents already... the Collective Bargaining Agreement has really good language on safety goggles, vests, hats, boots, gloves. Take it out of there.

Trustee Patterson: Then just take out number eight and it's good.

A **MOTION** was made by Trustee Cheney, seconded by Trustee McManus and carried to create the Adopt-A-Street program for the Village of Warwick based on the Application, Safety Rules, Safety Vests and Goggles, Volunteer Group & Code of Conduct and Volunteer Informed Consent/Release; with no minimum distance. Five Ayes.

Full Time DPW Laborers

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson to hire Narciscus Key and Dalton Procak to the position of Full Time DPW Laborer at the starting rate of pay according to the Collective Bargaining Agreement with a start date of March 10, 2017 as per the recommendation of the DPW Supervisor – AMENDED

Discussion

Trustee Patterson: On the same day they're being hired?

Trustee Lindberg: No they were going to be a day apart.

Mayor Newhard: It was supposed to be a Monday and a Friday.

Trustee Patterson: I thought it was this Friday and the following Monday.

Trustee Cheney: So amend it to say with start dates of March 10th and March 13th respectively.

Trustee Patterson: I don't believe it was respectively. I think he was planning on Dalton on Friday and not Monday, or do I have it backwards?

Mayor Newhard: No, he wanted Dalton first.

Trustee Patterson: Instead of being specific why not just say on these two dates as his discretion?

Trustee McManus: Unless they're named on the days I'm going to vote no.

Michael Meth: Pursuant to the Collective Bargaining Agreement they need an actual start date pursuant to a motion.

Trustee McManus: You need the names on the dates. I agree with Eileen, he definitely said Dalton first.

Trustee Cheney: So it needs to be reversed.

A **MOTION** was made by Trustee Cheney, seconded by Trustee Patterson and carried to hire Dalton Procak on March 10, 2017 and Narciscus Key on March 13, 2017 to the position of Full Time DPW Laborer at the starting rate of pay according to the Collective Bargaining Agreement as per the recommendation of the DPW Supervisor. Five Ayes.

Winslow Therapeutic Riding Center

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson and carried to grant permission to Winslow Therapeutic Riding Center to hold their Annual Duck Derby on Sunday, May 21, 2017 at 1:30 p.m. in Linear Park by the Wawayanda Creek and South Street Parking Lot. Completed park permit, proof of proper insurance and \$100 security deposit have been received. Five Ayes.

Discussion

Trustee McManus: The Deputy Clerk pointed out that this is the same date as the rain date for the Community Showcase.

Trustee Patterson: That could bring more people to both events.

Trustee McManus: Is there a conflict with that or not?

Trustee Patterson: The Chamber is not asking to use the Linear Park or South Street.

Mayor Newhard: Also, the Farmers' Market is going on that day too, so there's a lot of activity.

Trustee McManus: But the Farmers' Market and the Duck Derby have usually coincided but the people from the Duck Derby are going to take up a lot of space on South Street

and Bridge Street and a lot of overflow and parking is definitely at a minimum at that point in time. Is there a conflict with it being a rain date for the other event?

Mayor Newhard: I think it will be tight parking but I think people will figure it out. The CVS lot will be filled. There will be lots of people who will have to walk a little bit further but I think it will be okay. It's only for a window... the Duck Derby part. When it's done the people go, but then they may stay because if it's the rain date then there's up and down the street. Not vendors really; there are businesses that are showing off their business. It's quite a bit different. I would take the risk.

Trustee McManus: I just wanted to point it out.

Mayor Newhard: Michael what do you think?

Michael Johndrow: I don't think we'll have a rain date unless it's a torrential downpour because each of the booths basically brings in little tents and a sprinkle or a normal rain we're still going ahead with it on that Saturday. But if we did go to Sunday, worst case, I don't see it as a big thing. Gosh, we put up with Applefest here and people get around and there's very little parking downtown at all. I welcome it. The Duck Derby has always been a big affair and I'm glad for Winslow and it may actually bring more interest to it and more people will buy ducks.

Warwick Masonic Lodge #544 Lobster Bake

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to grant permission to the Warwick Masonic Lodge #544 to hold their annual Lobster Bake in the Memorial Park pavilion on Sunday, June 11, 2017 from 7 a.m. to 8 p.m. Tables and chairs and restrooms are requested. Completed park permit, proof of proper insurance and \$100 security deposit have been received. Five Ayes.

Warwick Community Showcase

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 20, 2017 from 10 a.m. to 5 p.m. with a rain date of May 21, 2017. They are also requesting the closure of the parking spaces on both sides of Main Street from Riehle Opticians through Railroad Avenue from 8 a.m. to 5 p.m. –
AMENDED

Discussion

Trustee Patterson: Okay, now we have zero parking. We've completely eliminated any parking in the Village. I read your letter and it does say that you're moving it and I think it's a great idea to move it into the Village but you did say that the reason for it was that the attendance was down. Do you really think you'll fill from Riehle Opticians all the way to and including Railroad Avenue?

Michael Johndrow: Probably not but we're thinking Riehle would strongly like to be part of this and if we did extend... I think that's being optimistic but I think we're being safe. Last year we had 83 vendors. You've got 100 booths or potential 8x10 spaces up to about South Street on Main Street. So, we probably wouldn't go beyond but we could so I thought we should put it in now and not have to come back and ask later.

Mayor Newhard: Let's say it starts where normally events start... let's say at the top of South Street going down Main Street and instead of going all the way up just say to the Riehle Opticians if they want to participate they can move and have a booth.

Michael Johndrow: We're not going to have them up there all by themselves.

Trustee Patterson: There's nothing between... seriously I'm not making a joke; we potentially have no parking in the Village on that Sunday except for Chase because the Farmers' Market is in.

Mayor Newhard: It's a Saturday.

Trustee Patterson: Understood, but you have a rain date for the next day. You have to consider all the possibilities. We don't have Railroad which is fine and then zero parking throughout... it just seems like we're really inviting people as we do this with Home for the Holidays... we're inviting people to come to the Village and we're not giving them any place other than CVS to park. Would you consider potentially requesting Railroad Avenue to South Street and when that fills up and you calculate how many spots there are... when that gets full then come back and say we need more space. I'd rather have that then advertise...

Michael Johndrow: We were just being optimistic about not wanting to have to come back and request but I assure you we certainly could do that. I have no problem with that.

Trustee Patterson: You're not going to fill it based on where people want to be... you're going to fill it based on the logic of it.

Michael Johndrow: There are businesses along right out front here and across the street so you're right. I doubt we'll come up that far.

Mayor Newhard: If you have a lot of people interested then you could talk to the Historical Society about Lewis Park.

Michael Johndrow: Yes, that's certainly an option.

Mayor Newhard: It won't be the heavy traffic of Applefest which was very hard for them but it would definitely be interesting.

Trustee Patterson: I think it's a great idea that it's in the Village.

Michael Johndrow: Our numbers were going down because we charge quite a bit more than the other Expos in the area because we had the curtains and the piping and we set up professional booths. We wanted it to be a quality program. It's been ten years. Our numbers were down a little bit because some of the vendors thought well I can do it for \$100 in Minisink or Monroe or Goshen and you're charging me \$235. We said okay, maybe we need to rethink that. We were encouraged to go two days actually versus one and we said no, our businesses are smaller. We don't have big, big companies where they could send in teams one day and another team the next. That's a long day. So, we moved it with the idea that downtown... your downtown is very strong guys. You know that. Warwick is really solid but I see it as a benefit to both the restaurants... we've never had a lot of food at our showcase. We've had a few things but nothing to draw. Warwick in my opinion, you're going to have normal traffic plus another 1,200 to 1,500 people that day and I just think it's a win-win for both the store front owners and restaurants and for the businesses that will be showing their wares that day.

Mayor Newhard: I'm excited. We've always had a spring event. We didn't have one last year.

Michael Johndrow. You haven't had one for three years.

Mayor Newhard: It definitely has had its effect because people want to come into the Village when there's an event. It's exciting. It draws people in. It draws people from a wider radius. I think that this is really going to be interesting. I'm excited to see how it turns out.

Michael Johndrow: We are as well and I'm working with the Merchant Guild by the way. We're following almost their same pattern for doing things. By the way, we're not taking over Springfest. Springfest has always been that last weekend in April and that is still there. That's why we moved ours into late May so we can still do both. When the Merchants get geared up after the loss of Debbie and some changes I'd love to see it back. Please believe me we're not trying to take the place of Springfest.

Mayor Newhard: I can speak to that Michael. The difficulty of Springfest is that the merchants felt like it wasn't drawing as many people as they had year after year and it lost its freshness or its identity. I think this has the possibility of forming something that both merchants and the overall Chamber businesses can really get a benefit from. I'm hoping it will be really good.

Trustee McManus: The Chamber is responsible for notifying the police about street closures and New Jersey Transit.

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Patterson and carried to grant permission to the Warwick Valley Chamber of Commerce to hold the Warwick Community Showcase on Saturday, May 20, 2017 from 10 a.m. to 5 p.m. with a rain date of May 21, 2017. They are also requesting the closure of the parking spaces on both sides of Main Street from South Street through Railroad Avenue from 8 a.m. to 5 p.m. Five Ayes.

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to close Railroad Avenue for the benefit of the Warwick Community Showcase from 7 a.m. to 5 p.m. to accommodate the setting up of vendor tents. Five Ayes.

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Chamber of Commerce to use Railroad Green for their Warwick Community Showcase on Saturday, May 20, 2017 from 10 a.m. to 5 p.m. with a rain date of May 21, 2017. Completed park permit, proof of proper insurance and \$100 security deposit have been received. Five Ayes.

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to grant permission to the Warwick Valley Chamber of Commerce to hang a banner at the First Street parking lot from May 8, 2017 through May 22, 2017. Completed banner request form, proof of proper insurance and diagram of banner have been received. Five Ayes.

Warwick Humane Society – Go Orange Ribbon Bows

A **MOTION** was made by Trustee Patterson, seconded by Trustee Lindberg and carried to grant permission to the Warwick Valley Humane Society to hang Awareness Go Orange Ribbon Bows for the month of April to bring awareness for preventing cruelty to animals. The bows would be hung along both sides of Main Street starting at Village Hall and extending down to Railroad Green. Five Ayes.

Park Avenue Elementary School – Second Grade Picnic

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to grant permission to Park Avenue Elementary School to hold a second grade picnic in Stanley Deming Park on June 7, 2017 with a rain date of June 8, 2017 from 9:30 a.m. to 2:30 p.m. Completed park permit and proof of proper insurance have been received. Security deposit has been waived. Five Ayes.

Park Avenue Elementary School – First Grade Picnic

A **MOTION** was made by Trustee McManus, seconded by Trustee Lindberg and carried to grant permission to Park Avenue Elementary School to hold a first grade picnic in Stanley Deming Park on June 12, 2017 with a rain date of June 14, 2017 from 9:30 a.m. to 2:30 p.m. Completed park permit and proof of proper insurance have been received. Security deposit has been waived. Five Ayes.

Village of Warwick St. Patrick's Day Concert

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to approve the Village of Warwick St. Patrick's Day concert on Friday, March 17, 2017 at 6:30 p.m. in Railroad Green. Five Ayes.

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to close Railroad Avenue and block off six parking spaces on the north side of Railroad Avenue and five parking spaces on the south side of Railroad Avenue on March 17, 2017 starting three hours before the start time of the concert and close the road one hour before the start time of the concert and remain closed until one hour after the event. Five Ayes.

Invasive Species Rapid Response and Control Grant

A **MOTION** was made by Trustee Lindberg, seconded by Trustee Cheney and carried to authorize the Mayor to submit an application to the New York State Department of Environmental Conservation for an Invasive Species Rapid Response and Control Grant. Five Ayes.

Final Comments from the Board

Trustee Cheney: With the spring springing early this year I'd just like to remind everybody that the Village has created two bins along the road leading into the DPW yard in Memorial Park. One has wood chip mulch in it and the other has compost and the materials are available free to individuals whenever the park is open. Feel free to come and take those materials and as the bins are empty we will refill them.

Mayor Newhard: They're great resources. I just wanted to give some Sesquicentennial news. This week starting Tuesday, March 7th and going on to March 14th for an entire week, its Warwick Valley Restaurant Week, celebrating 150 years of Warwick as a dining destination. The idea here is to stay local, get out if you have some cabin fever. There are a number of restaurants that are participating; Fetch Bar and Grill, Yesterday's, Iron Forge Inn, Oopa Greek Grill, Landmark Inn, Coquito's and Blarney Station are all part of this organized event. It's a fixed price menu of \$29 which includes an appetizer, entrée and dessert and it's an evening menu only. It's a dinner menu from 5 p.m. until closing, whatever time the restaurants close. The price does not include tax, gratuity or beverage. I'm very excited about it because I think it's going to be a lot of fun. I think this is the beginning of hopefully a yearly event. If you want to try a restaurant you've never tried before this is a great time or if you have a favorite restaurant this is a great time to go out and enjoy yourselves. If it gets close to the weekend I would advise getting a reservation. The other Sesquicentennial activity that we have coming up is this Sunday, part of our Second Sunday Conversation Series which is a series of informal and entertaining talks and we partnered with the Historical Society and Albert Wisner Public Library and this next one which is coming up on March 12th which is this coming Sunday is at the library in the Community Room and the title of it is Immigrants All – Our Journeys Home to Warwick. The idea here is that every family in Warwick has migrated from somewhere else. Some have come long ago and some have just come recently. This will be a panel discussion to share where we all came from and where we came from to find our home in the Warwick Valley and if you'd like you can bring a picture of an immigrant family member to be on display at the library. You should register because these are very popular events. If you call the help desk at the library it's 986-1047 extension 3 or WARREF@rcsls.org. If you go onto the Village's website we have all this information and also Warwick at 150 has this information too.

Adjournment

A **MOTION** was made by Trustee McManus, seconded by Trustee Patterson and carried to adjourn the meeting. Five Ayes.