

**BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
FEBRUARY 21, 2017  
AGENDA**

**Call to Order  
Pledge of Allegiance  
Roll Call**

1. Introduction by Mayor Newhard.
2. Acceptance of the Minutes of the February 1, 2017 Work Session.
3. Acceptance of Reports: Justice.
4. Authorization to Pay all Approved and Audited Bills in the Amount of  
\$ \_\_\_\_\_.
5. Police Report.

**Correspondence:**

1. Letter from Sandra Mehling resigning from her position of Zoning Board of Appeals Alternate
2. Letter from Roger Metzger resigning from his position of Shade Tree Commissioner.

**Privilege of the Floor**

**Motions:**

**Trustee Cheney's Motions:**

1. Motion to accept the one year Maintenance Bond from Regal Utility Services in the amount of 100% of the final contract price of \$302,766.64 for the Spring Street Drainage Project as per the Village Engineer's recommendation and the Village Attorney's recommendation to accept the Maintenance Bond.
2. Motion to appoint Janet Folino and Joan Putnam as Election Inspectors for the upcoming Village Election on March 21, 2017.
3. Motion to appoint Michael J. Batz, Sr. and Elizabeth Doty as Machine Operators for the upcoming Village Election on March 21, 2017.
4. Motion to appoint Duane Joslyn as Machine Custodian for the upcoming Village Election on March 21, 2017.

5. Motion to appoint Noel Thompson as alternate Machine Operator.
6. Motion to hire one DPW Summer Intern at the rate of \$14.00 an hour. Start date to be determined.

**Trustee Lindberg's Motions:**

7. Motion to grant permission to the Warwick Fire Department to hold softball games at the Over 35 Field in Memorial Park on March 19<sup>th</sup> and 26<sup>th</sup> from 1 p.m. to 3 p.m.; April 2<sup>nd</sup>, 8<sup>th</sup>, 9<sup>th</sup>, 23<sup>rd</sup> from 1 p.m. to 3 p.m.; April 30<sup>th</sup>, May 7<sup>th</sup>, May 28<sup>th</sup>, June 25<sup>th</sup> and July 16<sup>th</sup> from 4 p.m. to 8 p.m. Completed park permit and proof of proper insurance have been received. The \$100.00 security deposit has been waived.
8. Motion to grant permission to the Warwick Wascals to hold softball games at the Brown and Koch fields in Memorial Park from April 2<sup>nd</sup> to September 17<sup>th</sup>, 2017 on Sundays from 8:30 a.m. to 12 p.m. and on Wednesdays from 2 p.m. to 5 p.m. When the Little League season terminates, the games on Wednesdays will be switched from the 2 p.m. to 5 p.m. time frame to 5 p.m. to 7:30 p.m. Completed park permit, \$100.00 security deposit and proof of proper insurance have been received.

**Trustee Patterson's Motions:**

9. Motion to grant permission to Access: Supports for Living Inc. ("Access") to sell raffle tickets within the Village of Warwick as per their letter dated February 3, 2017.

**Trustee McManus's Motions:**

10. Motion to grant permission to Winslow Therapeutic Center and the Warwick Valley Rotary Club to hang a banner on West Street from May 22<sup>nd</sup> to June 5<sup>th</sup>, 2017 advertising a new fundraiser, Sunset at the Stables. Completed banner permit, proof of proper insurance and an image of the banner have been received.

**Reports:**

**Trustee Cheney's Report:** Liaison to Planning & Zoning, Town of Warwick, Public Works Daily Operations, Engineering and Infrastructure, Green Building Practices/Alternative Energy Options, Citizens Advisory Panel/Jones Chemical, Orange County Planning.

**Trustee Lindberg's Report:** Liaison to Parks & Recreation, Weekender Bus & Transportation Issues, Traffic and Parking, Liaison to Warwick Fire Department, Safety Committee, Crosswalk & Pedestrian Issues, and Employee Training – Workplace Violence/Sexual Harassment.

Board of Trustees  
Village of Warwick  
February 21, 2017  
Page Three

**Trustee Patterson's Report:** Liaison to Merchants, Chamber of Commerce, Tourism, Issues of Public Health, Senior Citizens, Public Interface and Outreach, Government Efficiency, St. Anthony's Community Hospital and Bon Secour, Orange County Department of Health.

**Trustee McManus's Report:** Liaison to Albert Wisner Library, Warwick Valley Schools, Police, Ethics, Cablevision, Alteva (WVT), Issues of Emergency and Homeland Security, WYDO and Warwick Valley Community Center, Historical Society.

**Mayor Newhard's Report**

**Final Comments from the Floor**

**Final Comments from the Board**

**Executive Session, if Applicable**

**Adjournment**

Warwick Village Board Members,

My service with the Warwick village ZBA will end with the February 2017 meeting.

I have been a riding member with the Warwick Community Ambulance Service since summer of 2016. I have begun EMT classes which conflict with ZBA meetings.

It has been a privilege to have served as a board member alternate. It has been a wonderful opportunity. Thank you.

Sandy Melloy

ROGER METZGER  
18 PINECREST • WARWICK, NY • 10990-1012  
PHONE: 845 986-3310 • [METZGERR@WARWICK.NET](mailto:METZGERR@WARWICK.NET)

RECEIVED

FEB 13 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Michael Newhart, Mayor  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

February 9, 2017

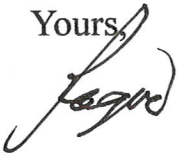
Dear Michael,

I am submitting my resignation from the Village of Warwick Shade Tree Commission. It has been my privilege and honor to serve on the Commission for more than 45 years.

Shade trees are an important part of the Village's long history. I am pleased that my efforts have helped to extend that history and to make our village beautiful.

I wish to thank you, and the Village Board for your support. I also thank the Department of Public Works for carrying out many of the chores that help make us a Tree City USA. Special thanks go to Cathy Schweizer for her work interfacing with our residents and helping to resolve problems.

Yours,



Roger Metzger

Cc Cathy

# THE SERVICE INSURANCE COMPANY, INC.

80 Main Street, Suite 330  
West Orange, New Jersey 07052  
973-731-7650 (P) 973-731-7889 (F)

TERM: 11/18/2016-11/17/2017

BOND NO. 7434N

## MAINTENANCE BOND

The undersigned declare that we, REGAL UTILITY SERVICES, INC. as Principal, THE SERVICE INSURANCE COMPANY, INC., 80 MAIN STREET, WEST ORANGE, NJ 07052 as Surety are held and firmly bound unto VILLAGE OF WARWICK as Obligee in the sum of THREE HUNDRED TWO THOUSAND SEVEN HUNDRED SIXTY SIX DOLLARS AND 64/100 CENTS (\$302,766.64) which represents 100% of the final contract price, to be paid to VILLAGE OF WARWICK to which payment well and truly to be made we bind ourselves, our heirs, executors, administrators, successors.

The condition of this obligation is such that whereas the Principal has entered into an agreement for **SPRING STREET DRAINAGE IMPROVEMENTS**

The condition of this obligation is such that whereas the Principal, REGAL UTILITY SERVICES, INC., had performed a certain construction contract and the Obligee approved such construction work performed under the original construction agreement, the surety, THE SERVICE INSURANCE COMPANY, INC., agrees to replace, repair or pay for any defects, not exceeding this bond amount for a period of ONE (1) YEAR as per the letter dated **NOVEMBER 8, 2016** by **LEHMAN & GETZ ENGINEERS** from the date of final acceptance, provided such defects, according to reasonable construction and engineering standards, are the result of defective or inferior materials or workmanship.

The Surety hereby stipulates and agrees that no modifications, deletions or additions in or to the terms of said agreement or drawings or specifications therefore, shall in any way affect its obligations on this Bond. Bond condition: It is understood that all work had been inspected and fully accepted by a qualified representative of the Obligee, prior to the effective date of this bond and that there where no known defects prior to this bond being issued.

**IN WITNESS WHEREOF**, the Principal and Surety have duly executed this Bond under seal this **19<sup>TH</sup>** day of **DECEMBER, 2016**.

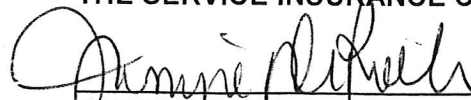
SURETY EMBOSSED CORPORATE SEAL MUST  
APPEAR ON BOND FORM AND POWER OF ATTORNEY

REGAL UTILITY SERVICES, INC.

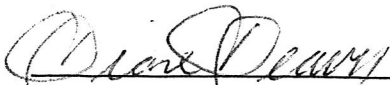


PRINCIPAL

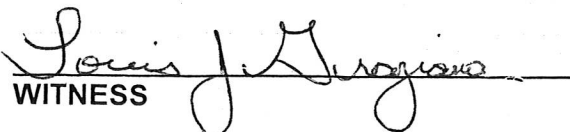
THE SERVICE INSURANCE COMPANY, INC.



JANINE DIPAOLO, ATTORNEY-IN-FACT



WITNESS



WITNESS

RECEIVED

FEB 15 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

MEMO

**Date:** February 15, 2017

**To:** Mayor Newhard & The Village Board

**From:** Mike Moser, DPW Supervisor

**Re:** Summer Intern

Request a motion to hire one Summer Intern at the rate of \$14.00 per hour. Start date to be determined.



RECEIVED

JAN 13 2017

VILLAGE OF WARWICK  
FACILITY USE REQUEST

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Today's Date \_\_\_\_\_

Date(s) Requested: \_\_\_\_\_

Time of Event: See Attached

See Attached

Village Park/Facility Requested: Memorial Park over 35 Field

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

**Information about Group/Organization:**

Name of Organization or individual: Warwick Fire Department

Check One: ☒ Non-Profit ☐ 501(c)3 ☐ For Profit ☐ Private Event

Proof of Residency: \_\_\_\_\_ Designated Contact: Melissa Stevens

Mailing Address: P.O. Box 31, 25 Church St. Warwick, NY 10990

Telephone: (Day) 986-1124 ext 244 (Evening) \_\_\_\_\_ (Cell) 742-0886

**Information about intended use of Village Facilities:**

Purpose of Use: Softball Game

Total Participants Expected: 100 Adults \_\_\_\_\_ Children

How will the event be advertised? N/A

Is Village equipment required? \_\_\_\_\_ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Village of Warwick Participants: \_\_\_\_\_ Non-Resident Participants: \_\_\_\_\_

Is an admission fee charged? \_\_\_\_\_ Yes ☒ No

If so, what will proceeds be used for: \_\_\_\_\_

Will food be served? NO Will food be sold? NO

Please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Fire Dept. (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Warwick Fire Dept. (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: P.O. Box 31, 25 Church Street, Warwick Telephone: 986-3473

\$100. Security  
Deposit Waived  
*on*



**JoannR**

---

**From:** lindberg@villageofwarwick.org  
**Sent:** Monday, February 13, 2017 7:47 AM  
**To:** JoannR  
**Subject:** WFD motion over 35 field

Jo,  
We tabled motion #5 last week.  
Please put on Feb 21st agenda.

The dates should be

March 19 and 26 1:00-3:00

April 2,8,9, 23 1:00-3:00

April 30th 4:00-8:00

May 7th 4:00-8:00

May 28th 4:00-8:00

June 25th 4:00-8:00

July 16th 4:00-800

Thank you

Bill

February 2, 2017

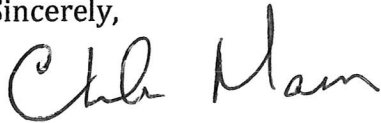
Village of Warwick  
Board of Trustees  
77 Main Street  
Warwick, N.Y. 10990

Dear Village Board:

This is to request the granting of a permit for the Warwick Wascals Senior Softball team to hold games in Memorial Park on the Brown Field and Koch Field from April 2, 2017 through September 17, 2017. Games will be held on Sunday's from 8:30 a.m. to 12 p.m. and Wednesday's from 2 p.m. to 5 pm.

Once again, we request that when the Little League season terminates ,the Warwick Wascals's games on Wednesday's be switched from the 2 p.m. to 5 p.m. time frame to 5 p.m. -7:30 p.m. I estimate that this change should occur approximately on July 19<sup>th</sup> but we will work around the Little League schedule if this should not be the case .

Sincerely,

A handwritten signature in black ink, appearing to read "Charlie Marron". The signature is fluid and cursive, with the first name "Charlie" and last name "Marron" clearly distinguishable.

Charlie Marron

RECEIVED

FEB 02 2017

VILLAGE OF WARWICK  
FACILITY USE REQUEST

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Today's Date: 4/2/17

Date(s) Requested: 4/2/17 - 9/17/17

Time of Event: 8:30 AM - 12 PM, 2 PM - 5 PM

Village Park/Facility Requested: Memorial Park - Brown + Rock field

\*\*\*\*Please use attached map to indicated areas to be used\*\*\*\*

Information about Group/Organization:

Name of Organization or individual: Warwick Wesleys

Check One: ☐ Non-Profit ☐ 501(c)3 ☒ For Profit ☒ Private Event

Proof of Residency: \_\_\_\_\_

Designated Contact: Charlie MARRON

Mailing Address: 4 Mistuck Circle

Telephone: (Day) 845 238 2160

(Evening) SAME

(Cell) 817 943 2147

Information about intended use of Village Facilities:

Purpose of Use: Softball games

Total Participants Expected: 35 Adults ☐ Children N/A

How will the event be advertised? \_\_\_\_\_

Is Village equipment required? ☐ Yes ☒ No

If needed, state type and for what purpose: \_\_\_\_\_

Village of Warwick Participants: 30

Non-Resident Participants: 5

Is an admission fee charged? ☐ Yes ☒ No

If so, what will proceeds be used for: \_\_\_\_\_

Will food be served? NO

Will food be sold? NO

Please give details: \_\_\_\_\_

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the Village for the use and care of the facilities. He/she, on behalf of Warwick Wesleys (name organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Village's property, facilities and/or services by Charlie MARRON (name organization).

Signature of Organization's Representative (must be a Village of Warwick Resident)

Address: 4 Mistuck Circle

Telephone: 845 238 2160

Warwick

Rec'd \$100  
Security Deposit

**ACCESS:**  
**SUPPORTS FOR LIVING**  
**FOUNDATION**

[accesssupports.org](http://accesssupports.org)  
Executive offices  
15 Fortune Road West  
Middletown, NY 10941  
T 845.692.4454  
F 845.692.8887

**RECEIVED**

**FEB 06 2017**

**VILLAGE OF WARWICK**  
**VILLAGE CLERKS OFFICE**

February 3, 2017

Village Clerk  
Village of Warwick  
77 Main Street, PO Box 369  
Warwick NY 10990

Dear Village Clerk:

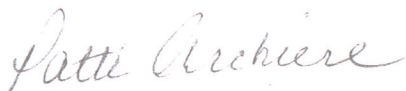
Enclosed please find the signed and notarized raffle consent form for Access: Supports for Living Inc. ("Access"), staff and board members to sell raffle tickets within your municipality. Form GCVS-1 has been filed with the Town of Wallkill, the municipality where Access is located.

Access: Supports for Living is an agency with a simple goal – to support the families and communities of the Hudson Valley by helping people live the happiest, healthiest and fullest life possible. We are committed to the future as we innovate today to support the people of the Hudson Valley in the coming years. As the role of not for profits changes and communities are asked to strengthen supports for people with vulnerabilities, we are the resource the entire Hudson Valley can rely on. Visit [www.accesssupports.org](http://www.accesssupports.org), to learn more about the ways in which Access continues to be a solution for the Hudson Valley. For services and information on ACCESS programs call 1-888-750-2266, seven-days-a-week, 24 hours a day.

Upon approval and at your earliest convenience, please forward the original and/or copy to my attention at 15 Fortune Road West, Middletown, NY 10941. **Please note that staff/raffle sellers will NOT be setting up tables at any locations within your municipality without the proper approval.**

Thank you for your continued support of this annual fundraiser for Access. If you have any questions or concerns, please contact me at (845) 692-4454, extension 7127.

Sincerely,

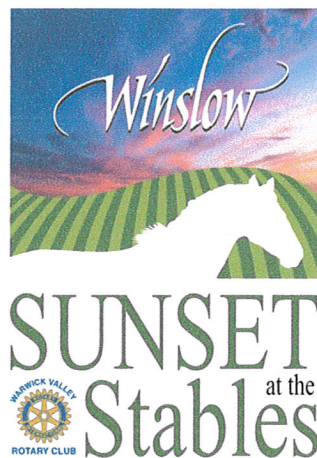


Patricia A. Archiere  
Public Relations Director

Enclosure



February 1, 2017



Mayor Michael Newhard  
Village of Warwick  
77 Main Street  
Warwick, NY 10990

Dear Mayor Newhard and Board of Trustees,

Winslow Therapeutic Riding Center and Warwick Valley Rotary Club is co-hosting a new fundraiser, Sunset at the Stables. The event will take place at Winslow, 1433 State Route 17A, Warwick on Saturday, June 3rd. This evening is for the *entire community* benefiting the wonderful work of Winslow Therapeutic Riding Center, a non-profit organization devoted to the special needs community of the Hudson Valley AND the Warwick Valley Rotary Club, a non-profit organization dedicated to creating a positive, lasting change to our community and beyond.

We would like the permission of the Village Board to hang a two-sided banner across West Street advertising our event from May 22nd through June 5th. The banner is 3' high by 20' long.

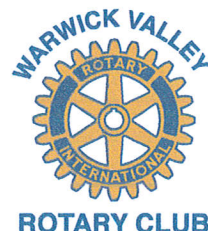
Please note that the hospital will not continue with the June Tent Party this year, an event we previously co-chaired and Winslow is no longer continuing with their Gala or Night at the Races. All of our efforts will be focused on Sunset at the Stables.

If you would like more information on the event, please visit our website [sunsetatthestables.com](http://sunsetatthestables.com)  
If you have any questions regarding this request, please contact us.

Sincerely,

Leo Kaytes - [LKaytes@Kaytes.com](mailto:LKaytes@Kaytes.com)  
Phone: (845) 576-8079

Cindy Vander Plaats - [cvp@warwick.net](mailto:cvp@warwick.net)  
Phone: (845) 544-3628 (cell)



RECEIVED

FEB 03 2017

VILLAGE OF WARWICK  
VILLAGE CLERKS OFFICE

Village of Warwick

Banner Request

Today's Date 2/2/17

Dates Requested May 22 - June 5

Location Requested:

West Street ✓

Utility Poles \_\_\_\_\_

First Street \_\_\_\_\_

Information about Group/Organization:  
Name of Organization or Individual:

Sunset at the Stables / Winslow + Rotary

Mailing Address: 1433 Route 17A Warwick, NY 10990

Telephone: (day) \_\_\_\_\_ (evening) \_\_\_\_\_ (cell) 845-544-3628

Dimensions:

Banners over West Street must be 20 feet wide and 2 to 3 feet high.

Banners by the First Street Parking Lot must be 6 feet wide and 3 feet high.

Banners on utility poles must be 2 feet wide by 5 feet high.

Banners may be hung for a **maximum** of two weeks only.

Diagram and/or picture of banner showing content must accompany this permit.

Permit must be submitted with required certificate of liability insurance to be presented to the Board of Trustees for approval. Board meetings are the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of every month and permit must be received by close of business the Wednesday before the Board meeting. Permit must be signed by a Village Resident.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she, on behalf of the organization does hereby covenant and agree to defend, indemnify and hold harmless the Village from and against any and all liability, loss, damages, claims, or actions (including costs and attorneys' fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed banner hanging.

Cindy Vander Pleet  
Signature of Village Resident

Address: 19 Oakland Ave

Telephone: 845-544-3628

Sunset at the Stable Banner:

3' high x 20' long



## SUNSET at the Stables

Saturday, June 3rd  
6 pm to 10 pm

at

Winslow Therapeutic Riding Center

[sunsetatthestables.com](http://sunsetatthestables.com)

