

Village of Warwick Planning Board
77 Main Street, PO Box 369
Warwick, New York 10990
Tel: (845) 986-2031, ext. 7
Email: planning@villageofwarwick.org

OFFICE USE ONLY:

Date Received: 4/22/25

App. Fee Received: ✓ CHK 1313

Escrow Received: ✓ CHK 1313

APPLICATION FOR SUBDIVISION APPROVAL

(Preliminary Approval / Final Approval)

[All information must be completed. If not applicable, note N/A. Must be signed & notarized.]

1. Project Name Minor Subdivision for CLEMENT J TRUETT, II
HELEN M TRUETT

2. Tax map designation: Section 710 Block 3 Lot 13.1

3. Zoning District – please circle: (R) LO MR-SC CCRC CB GC LI TND PAC AD

*See Article II Zoning Districts and Zoning Maps

For questions 5 – 10 use Article III Use Regulations of the V. of Warwick Zoning Code, Table of General Use Requirements

4. Type of Existing Use: Residential

5. Proposed Type of Use: Residential

6. Circle Applicable Category for Project's Proposed Use: (P*) C* S* P

7. Proposed Project's Use Group(s): B

8. Proposed Project's Special Conditions: _____ *last column in Table of General Use Requirements

9. Type of Project: check one

☒ Preliminary Subdivision Approval

☐ Final Subdivision Approval

10. **Application Fees**, payable to the Village of Warwick, submitted as separate checks with the application:

Type of Fee	Type of Fee	Fee	Check # / Cash	Date Received
Planning Board Application Fees	Subdivision fee	\$350.00		
Planning Board Application Fees	Major Subdivision – 2 lots or more	\$450.00	<u>1312</u>	<u>4/22/25</u>

*See Village of Warwick Schedule of Fees for Additional Subdivision Fees.

11. **Escrow Fee**, payable to the Village of Warwick, submitted as separate checks with the application:

• Base Escrow (Preliminary/Final):

\$2,500

Check # 1313

*Applicants must also complete the attached Escrow Account for Consultant Review Form.

4/22/25

12. Applicant's Name Clement J Truett II Phone 945 544 1854

Address 45 Wheeler Ave ^{Warwick, NY} 10990 Email DomgoD38@yahoo.com

(Street Number & Name) (Post Office) (State) (Zip Code)

Warwick

Owner's Name Clement J. Truitt Phone 845-544-1854

Address 65 Wheeler Ave Warwick NY 10990 Email Domingo38@yahoo.com
(Street Number & Name) (Post Office) (State) (Zip Code)

Applicant's Representative's Name _____ Phone _____

Address _____ Email _____
(Street Number & Name) (Post Office) (State) (Zip Code)

Plan Preparer's Name John A McGloin Phone 845-986-1262

Address 32 Colon Ave Warwick NY 10990 Email _____
(Street Number & Name) (Post Office) (State) (Zip Code)

Attorney's Name _____ Phone _____

Address _____ Email _____
(Street Number & Name) (Post Office) (State) (Zip Code)

Meeting Notification Name _____ Phone _____ Email _____

13. Total acreage 0.288 Number of lots 2

14. This application is for the use and construction of A SINGLE FAMILY DWELLING

15. Is any variance from Article IV Bulk Requirements requested? Yes / No

If so, for what? _____

16. Has the Zoning Board of Appeals granted any variance or has the Village Board granted any special use permit concerning this property? Yes No

If so, list Applicant Name _____ (Attach entire ZBA & VB approval.)

17. Estimated area of disturbance 0.10 Acres

18. Is this a cluster subdivision? No

TO BE SIGNED AND NOTARIZED

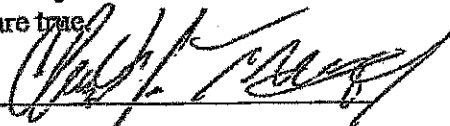
IN THE EVENT OF CORPORATE OWNERSHIP: A list of all directors, officers and stockholders of each corporation owning more than five percent (5%) of any class of stock must be attached.

COUNTY OF ORANGE
STATE OF NEW YORK SS: 149-80-9699

I, CLEMENT J. TRUIT, hereby depose and say that all the above statements and the statements contained in the papers submitted herewith are true.

Sworn before me this

Signature



22 Day of April 2025

Title

President



Notary Public

CHERYL A. MCCLEAVER
Notary Public, State of New York
No. 01MC6083299
Qualified in Orange County
Commission Expires November 12, 2026

PROXY STATEMENT (Completion required ONLY if applicable)

COUNTY OF _____
STATE OF _____ SS:

_____, being duly sworn, deposes and says that he resides
at _____ in the County of _____ and
(Owners Address)
State of _____.

And that he is the (owner in fee) _____ of the _____
(Official Title)
(corporation which is the owner in fee) of the premises described in the foregoing application and that
he has authorized _____ to make the foregoing application for Planning Board
approval as described herein and to represent him on all Planning Board matters.

Sworn before me this

Owner's or Official's Signature

_____ Day of _____ 20____

Notary Public

**VILLAGE OF WARWICK PLANNING BOARD
PRELIMINARY / FINAL SUBDIVISION CHECKLIST**

The following items shall be submitted with a completed checklist to the Planning Board secretary at least 3 weeks prior to the Planning Board Meeting before consideration for being placed on a Planning Board agenda.

INITIAL SUBMISSION

- ☒ Project Cover Letter, including a narrative describing the existing and proposed use(s) of the property.
- ☒ Completed Application for Preliminary / Final Subdivision Approval
- ☒ Application fee payable to the Village of Warwick. The memo on the application fee check must indicate the project name and type of payment.
- ☒ Escrow deposit payable to the Village of Warwick. The memo on the escrow deposit check must indicate the project name and type of payment.
- ☐ Completed Escrow Account for Consultant Review Form.
- ☐ ~~N/A~~ Prior approved subdivision, if applicable
- ☒ Deed and if applicable, confirmation of corporate ownership and proxy.
- ☒ Short or Full Environmental Assessment Form (EAF), as appropriate, completed using the NYSDEC online mapper.
- ☐ ~~N/A~~ Permit Application for Development in Flood Hazard Areas, if applicable.
- ☐ Six collated sets of the Subdivision Plans (4 full size sets, 2 of 11"x17" reduced sets, and entire submittal emailed to planning@villageofwarwick.org in pdf format) bearing the signature and seal of a NYS licensed land surveyor or professional engineer. Refer to Subdivision Plan Requirements for additional requirements.

SUBSEQUENT SUBMISSIONS

Subsequent submissions shall include a cover letter with itemized responses to the Planning Board's review comments and six sets of plans as described above.

SUPPORTING DOCUMENTS

The applicant shall submit reports, correspondence and/or approvals by other agencies, and other documents regarding the proposed project. These might include:

- Correspondence from the Village Board, Architectural and Historic Review Board, and Zoning Board of Appeals
- Environmental reports (e.g. wetlands, endangered species, site remediation)
- Cultural resources reports
- Traffic studies
- Stormwater Pollution Prevention Plan (SWPPP) or other drainage studies
- Permits or approvals from the NYSDEC, Orange County Department of Health, etc.
- Copy of all offers of cession, covenants, deed restrictions, and easements in effect or proposed.

SUBDIVISION PLAN REQUIREMENTS

1. ☒ Title block including the project name, the name, address, license number, seal, and signature of the design professional who prepared the drawings, and the dates of preparation and of each revision.
2. ☒ Property boundaries and right-of-way locations, certified by a licensed land surveyor.
3. ☒ Name(s) & address(es) of owner(s) and applicant(s).
4. ☒ Parcel(s) tax map ID (Section, Block and Lot).

5. ☒ Vicinity map. Show zoning district boundaries within 500 feet of the parcel, if applicable.
6. ☒ Bulk table showing zoning district(s), applicable use group(s), and bulk requirements together with compliance information.
7. ☒ The proposed pattern of lots, including street layout, recreation areas, sidewalks, and systems of drainage, sewerage and water supply.
8. ☐ Existing watercourses, intermittent streams, wetland areas, rock outcrops, trees with a diameter of 8 inches or more 3 feet above ground level, wooded areas, and any other significant features.
9. ☒ Certification by a licensed land surveyor of all metes, bounds, and topography.
10. ☒ Topographic survey of the parcel within contours at intervals of 2 feet or less, extending at least 50 feet beyond the property boundary. The datum should be noted.
11. ☒ Required yards and setbacks drawn on the plan.
12. ☒ North arrow, written and graphic scale.
13. ☒ Names of all adjoining property owners.
14. ☐ The proposed use, location, height, and designs of all existing and proposed buildings and structures, including representative exterior renderings and details.
15. ☒ Delineation of wetlands and the name and address of the delineator. Also include the date of delineation and the name of the jurisdictional agency (ACOE and/or NYSDEC).
16. ☒ Locations of existing utilities on and near the project site, and all streets which are proposed, mapped or built.
17. ☒ Location and description of all existing and proposed site improvements, including but not limited to drainage pipes, drains, culverts, ditches, bridges or other drainage works, retaining walls, curbs, pavement, sidewalks, and fences. Provide applicable details.
18. ☒ Wetland boundaries, including the name and address of delineator and date of delineation, and jurisdictional agency (NYSDEC or USACE).
19. ☒ Boundaries of areas subject to flooding as per the FEMA Flood Insurance Study.
20. ☐ Proposed contours, at intervals of two feet or less, with spot grades as needed to clarify proposed grading.
21. ☒ Finished floor elevations.
22. ☒ Road design layout information, profiles, and details.
23. ☒ Existing and proposed water supply facilities, including profiles of proposed water mains.
24. ☒ Existing and proposed sanitary sewer facilities, including profiles of proposed sewer mains.
25. ☐ Erosion control measures, including locations, maintenance notes, and details.
26. ☒ Existing signs, and locations and details of proposed signs.
27. ☒ Landscaping plans and details.
28. ☒ Lighting plans, details, and manufacturer's information on proposed fixtures.
29. ☒ Location of fire and other emergency zones including location of nearby fire hydrants. Provide defined access and egress drives with truck turning radius shown where necessary.
30. ☐ Sight distances at each proposed driveway or roadway.
31. ☒ Profiles of all driveways in excess of ten percent slope.
32. ☒ Match lines.
33. ☒ Locations of traffic safety devices and directional flow of traffic shown.
34. ☒ For projects involving more than one phase, a plan indicating the ultimate development of the entire property.
35. ☒ For cluster subdivisions, submit design process maps, calculations of proposed open space, etc.
36. ☒ Special mitigation measures required by the SEQRA review process, whether conducted by the Planning Board or another agency.
37. ☒ Approval block near the lower right hand corner.
38. ☒ Drawing size, format, and information that conforms to the requirements for filing in the Orange County Clerk's office.

Short Environmental Assessment Form **Part 1 - Project Information**

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information																		
Name of Action or Project: <i>CLEMENT J TRUETT II</i> <i>MINOR SUBDIVISION FOR E HELEN M. TRUETT</i>																		
Project Location (describe, and attach a location map): <i>10 COTTAGE STREET VILLAGE OF WARWICK (ATTACHED MAP)</i>																		
Brief Description of Proposed Action: <i>1 LOT RESIDENTIAL SUBDIVISION</i> <i>WITH ONE EXISTING DWELLING AND</i> <i>ONE PROPOSED DWELLING</i>																		
Name of Applicant or Sponsor: <i>CLEMENT J TRUETT II</i>		Telephone: <i>845-544-1854</i>																
		E-Mail: <i>DOMYOP38@YAHOO.COM</i>																
Address: <i>45 WHEELER AVENUE</i>																		
City/PO: <i>WARWICK</i>		State: <i>NY</i>	Zip Code: <i>10990</i>															
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			<table border="1"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td align="center"><input checked="" type="checkbox"/></td> <td align="center"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>											
NO	YES																	
<input checked="" type="checkbox"/>	<input type="checkbox"/>																	
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.																		
2. Does the proposed action require a permit, approval or funding from any other government Agency?			<table border="1"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td align="center"><input type="checkbox"/></td> <td align="center"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>											
NO	YES																	
<input type="checkbox"/>	<input checked="" type="checkbox"/>																	
If Yes, list agency(s) name and permit or approval: <i>VILLAGE OF WARWICK Zoning Board & Planning</i>																		
3. a. Total acreage of the site of the proposed action?			<i>0.708</i> acres															
b. Total acreage to be physically disturbed?			<i>0.107</i> acres															
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			<i>0.00</i> acres															
4. Check all land uses that occur on, are adjoining or near the proposed action:																		
<table border="0"> <tr> <td><input type="checkbox"/> Urban</td> <td><input type="checkbox"/> Rural (non-agriculture)</td> <td><input type="checkbox"/> Industrial</td> <td><input type="checkbox"/> Commercial</td> <td><input checked="" type="checkbox"/> Residential (suburban)</td> </tr> <tr> <td><input type="checkbox"/> Forest</td> <td><input type="checkbox"/> Agriculture</td> <td><input type="checkbox"/> Aquatic</td> <td colspan="2"><input type="checkbox"/> Other(Specify):</td> </tr> <tr> <td><input type="checkbox"/> Parkland</td> <td colspan="4"></td> </tr> </table>				<input type="checkbox"/> Urban	<input type="checkbox"/> Rural (non-agriculture)	<input type="checkbox"/> Industrial	<input type="checkbox"/> Commercial	<input checked="" type="checkbox"/> Residential (suburban)	<input type="checkbox"/> Forest	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Aquatic	<input type="checkbox"/> Other(Specify):		<input type="checkbox"/> Parkland				
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<input type="checkbox"/> Forest	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Aquatic	<input type="checkbox"/> Other(Specify):															
<input type="checkbox"/> Parkland																		

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>INTO EXISTING STORM WATER DRAINS IN COTTAGE STREET</u>		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE Applicant/sponsor/name: <u>CLEMENT J TRUITT II</u> Date: _____ Signature: <u>[Signature]</u> Title: <u>OWNER</u>		

PRINT FORM